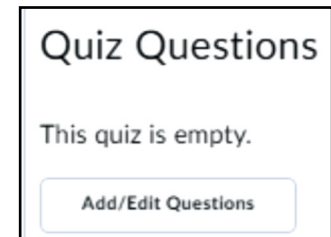# Black Hills State University
Instructional Design

Quiz - Respondus LockDown Browser & Monitor
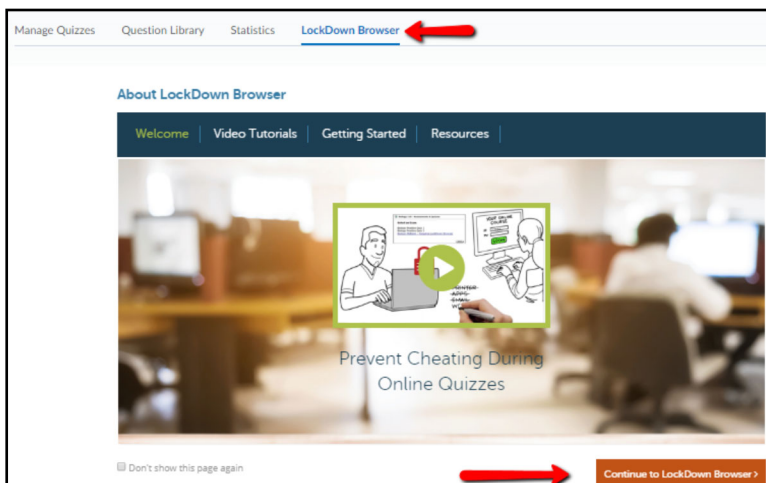
Create a Quiz

- Click 'Assessments' > 'Quizzes' to go to 'Manage Quizzes' tab
- Click 'New Quiz' to go to 'New Quiz' page
- Complete the information on the 'Properties' tab
- Click on 'Add/Edit Questions' button
- Use the drop down menu for 'New' to select appropriate question type . Follow the steps
- Complete the information on the 'Restrictions, 'Assessment' and Submission Views'

Note: The 'Import' option could be used with specified format. / Quizzes can be added to D2L by using Respondus too.

Use LockDown Browser / Respondus Monitor

- Click 'Assessments' > 'Quizzes' to go to 'Manage Quizzes' tab
- Click on the 'Lockdown Browser' tab > 'Continue to LockDown Browser' to go to the Respondus LockDown Browser Dashboard'
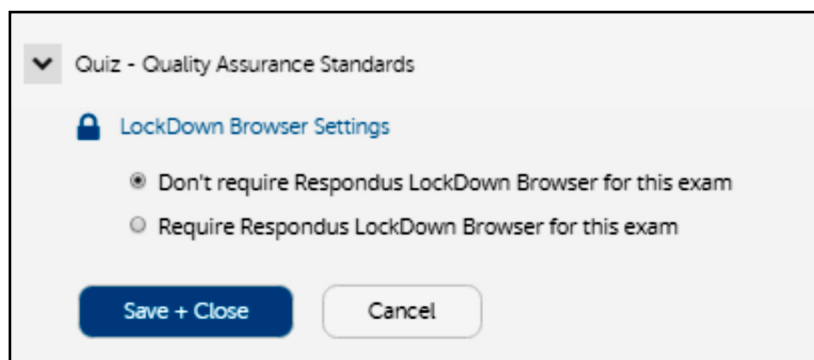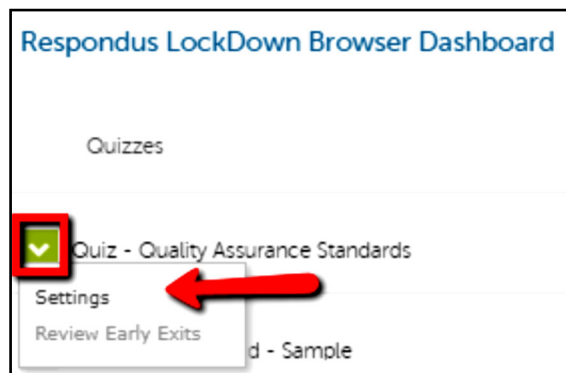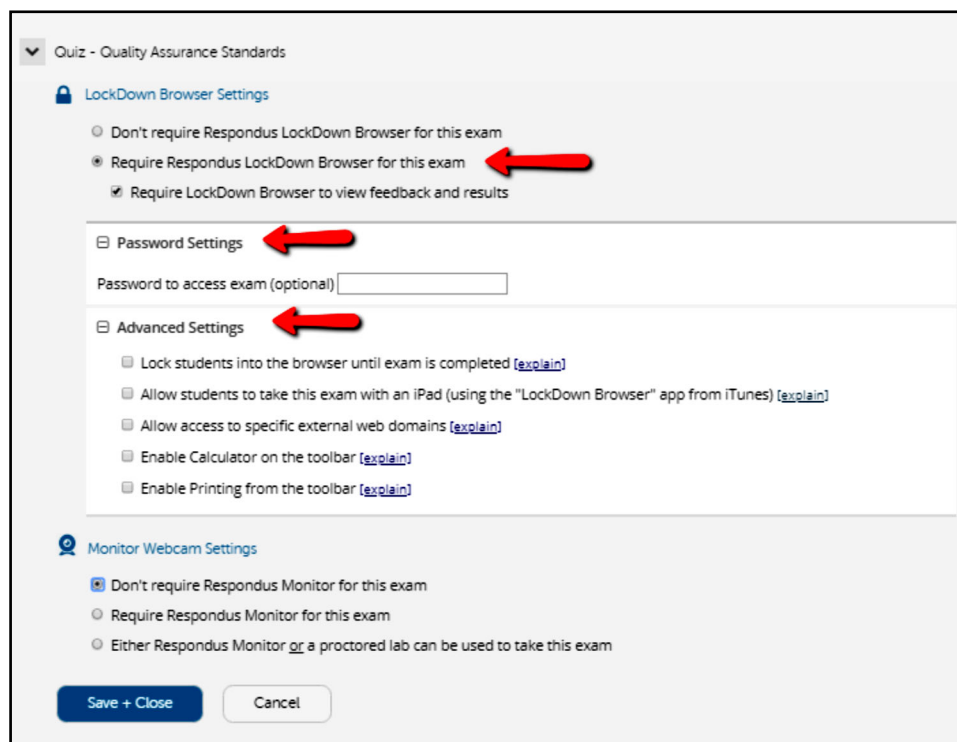
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Quiz

- On the 'Respondus LockDown Browser Dashboard', use the drop down menu next to the quiz to click 'Settings' for the 'LockDown Browser Settings' to be displayed

- Select the option 'Require Respondus LockDown Browser for this exam' for few options to be displayed
- Click 'Advanced Settings' for more options > Select the options
- <u>If you DO NOT wish to use the Respondus Monitor,</u> click 'Save+Close' for the status to change on the Respondus LockDown Browser Dashboard
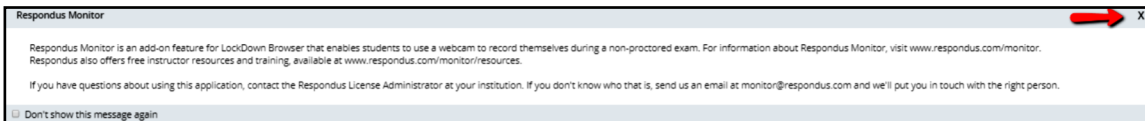
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Quiz - Respondus LockDown Browser & Monitor

- <u>If you WISH to use the Respondus Monitor,</u> select 'Require Respondus Monitor for this exam' for more options to be displayed

Note: A 'Respondus Monitor' message may pop up > Click the 'X' to close the message **and for** more options to be displayed

- Select the options
- Click 'Save+Close' for the status to change on the Respondus LockDown Browser Dashboard