



# Zoom - Personalized Meeting Link

*For easy identification and use*



Go to <https://bhsu.zoom.us/>



On the 'Profile' tab - find 'Personal Link' indicating 'Not yet set' area

Personal Link	Not set yet.
---------------	--------------



Click on 'Customize' available on the far right of the screen

<a href="#">Customize</a>
---------------------------



Type in your preferred 'Personal Link Name' for easy identification and future use.

Personal Link	<a href="https://bhsu.zoom.us/my/jsmiths">https://bhsu.zoom.us/my/</a> <input type="text" value="jsmiths"/>
<small>Personal Link is an alias of your personal meeting URL <a href="https://bhsu.zoom.us/j/4361568935">https://bhsu.zoom.us/j/4361568935</a>. It must be 5 to 40 characters. It must start with a letter and can contain only letters (a-z), numbers (0-9) and periods (.).</small>	
<input type="button" value="Save Changes"/> <input type="button" value="Cancel"/>	



Click 'Save Changes'

Personal Link	<a href="https://bhsu.zoom.us/my/jsmiths">https://bhsu.zoom.us/my/jsmiths</a>	<a href="#">Hide</a>
---------------	---	----------------------