



# Black Hills State University Instructional Design

## D2L - Group Discussions

**Note:** Please remember to create Groups assignments after the 'Last Day to Add/Drop Course without transcript entry' date to make sure that the groups are set up with the students who will continue in the course.

### Step 1

- Click 'Communications' > 'Groups' to go to 'Manage Groups' page
- Click 'New Category' to go to 'New Category' page
- Name the Category
- Select 'Enrollment Type'
- Enter the 'Number of Users or Groups'
- Select the 'Groups Options' under 'Advanced Properties'
- Select the 'Set up discussion areas' option for 'Create Workspace' under 'Additional Options' for 'Forum' option to be displayed.
- Select an existing discussion forum from the Dropdown Menu
- **OR** Click on 'New Forum' > Provide a title to the Forum > Click 'Save' > Leave the 'Create new topic' option as is
- Click 'Save' to go to the 'Create Restricted Topics' page
- On the Create Restricted Topics page, leave the 'Create one topic with threads separated by group' as is
- Click on 'Create and Next' to go to 'Workspace Summary' page to open up
- Click on 'Done' > 'Save'

Create Restricted Topics

Category Name  
Heeb

☐ Create one topic per group (4 topics total)  
Each group has a separate, restricted topic.

☒ Create one topic with threads separated by group  
Groups share one group-restricted thread in a single topic.

Title  
Heeb Group Discussion

### Step 2

- Go to the Communications Tab > Discuss > Go to the topic that was created for the Group > Set up restrictions, add a grade item, etc.... as you normally would do to a Discussion topic

**Tip:** Check '*Users must start a thread before they can read and reply to other threads in each topic*' to force students first to respond to the discussion prompt before they read and respond to others' responses

- Click 'Save and Close'.

Once students start submitting -

- The instructor will view different topics by the students with the Group Number identified
- Students will only view their team member's submission(s)

Peer - Review ▾

Group/section restrictions.

★ Subscribe

Add a description ...

Start a New Thread

Filter by: All Groups ▾ All Threads ▾

Sort by: Most Recent Activity ▾

**Rough Draft - JDoe ▾**

Elizabeth Christian posted Mar 20, 2020 9:03 AM to Group 3

Hello Jill, Please find the rough draft of my paper for your review. Thank you.

more ▾

0 Unread 0 Replies 0 Views

**Rough Draft - P.Carlson ▾**

Pamela Carriveau posted Mar 20, 2020 9:03 AM to Group 2

Hello John, Please find the rough draft of my paper for your review. Thank you.

more ▾

0 Unread 0 Replies 0 Views

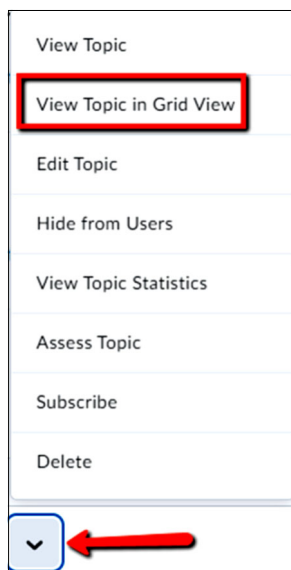


# Black Hills State University Instructional Design

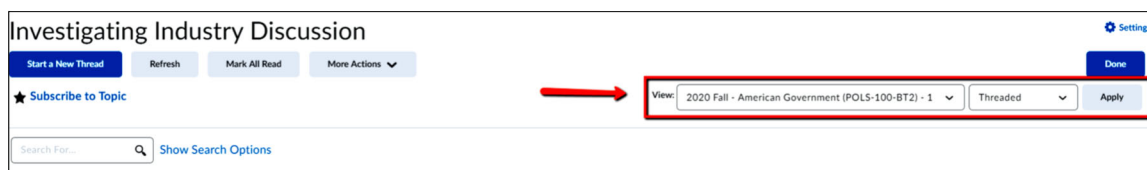
## Group Discussions

### View & Grade the Discussions as a Group (from the Discussions area)

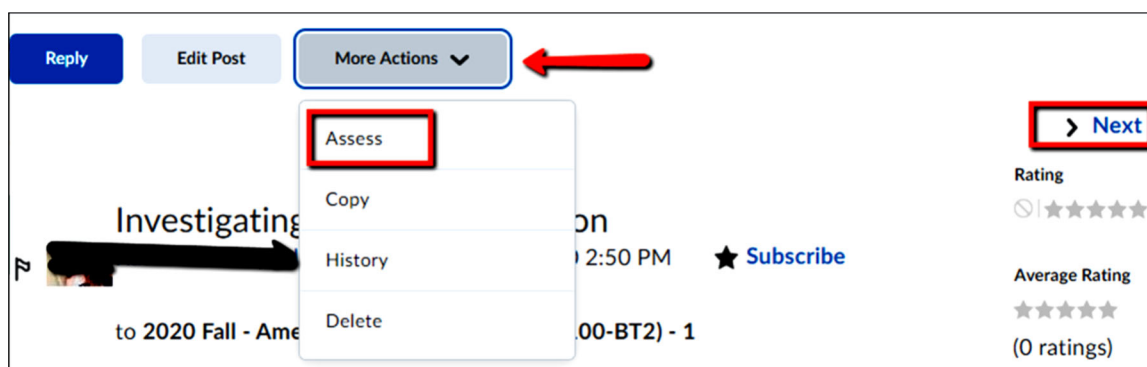
- Click 'Communications' > 'Discuss'
- Click on the Drop-down menu next to the topic
- Select 'View Topic in Grid View' for the topic to be displayed as Groups



- Select the Group you would like to view from the drop-down menu
- Click 'Apply' for the specific Group members discussion posts to be displayed



- Click on the student post for a pop-up window to open
- Use the 'Next' link to view the next member's post
- Use the drop-down menu 'More Actions' to 'Assess'.





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## Group Discussions

### Grade the Discussions as a Group (from the Grades area)

- Click 'Assessments' > 'Grades' > 'Manage Grades'
- Click on the drop-down menu next to the grade item > Select 'Enter Grades'
- Scroll to the 'Users' area
  - In the 'View By:', Select 'Groups' from the Dropdown menu > Click 'Apply', for the 'Groups:' to be displayed.
  - By default it displays Group 1 with the students in the group below.
- Enter the grade > Follow the steps... for next Group.

### Users

View By: Groups ▼ Groups: 2020 Fall - American Government (POLS-100-BT2) - 1 ▼ Apply

 [Show Search Options](#)

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