

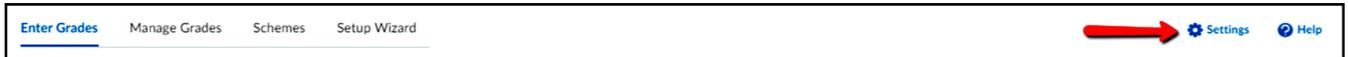


Black Hills State University Instructional Design

Display/Release Final Grade

If you would like your students to keep track of their progress, display/release the Final Grade in D2L at the beginning of the semester.

- Go to 'Assessments' > 'Grades' > 'Settings' in the far right end of the page to go to the 'Personal Display Options' page



- Click 'Calculation Options' to go to the Calculation Options page



- Under 'Release', check the following options
 - 'Calculated Final Grade' option
 - 'Automatically release final grade'
- Under the 'Grade Calculations' - 'Ungraded Items', check the
 - 'Drop ungraded items' to exclude ungraded items from the calculation of grades.
 - If not, check the 'Treat ungraded items as 0' to assign a value of 0 as the points received for all ungraded items.
- Click Save

Final Grade Released

Release

Calculated Final Grade

Adjusted Final Grade

Automatically release final grade

Grade Calculations

Ungraded Items

Drop ungraded items

Treat ungraded items as 0

Auto Update

Automatically keep final grades updated

Save Close

Grades Print

Add to ePortfolio

Final Calculated Grade

Points
58 / 75

Grade Item	Points	Grade	Assessment
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Black Hills State University Instructional Design

Display/Release Final Grade

Instructor / Student View

- On your Enter Grades page, you will find the final calculated grades with an **'open eye'** next to the grades of your students in the Final Grades Column.

<input type="checkbox"/>	Last Name ▲, First Name	Final Grades	
		Final Calculated Grade	
<input type="checkbox"/>	██████████	51 / 310, F	
<input type="checkbox"/>	██████████	194 / 310, D	
<input type="checkbox"/>	██████████	90.5 / 310, F	

- If you see a **'closed eye'** next to the final calculated grades, Select 'Enter Grades' from the dropdown menu next to the 'Final Calculated Grade'.
 - Notice that the boxes in the last column 'Released' are unchecked
- Check the box next to Column 1 - 'Last Name, First Name', to select all students
- Click the 'Release/Unrelease' button located above the 'Final Calculated Grade' column.
- Click 'Save and Close'

Final Grades		Midterm
Final Calculated Grade		
10 / 20,		
15 / 20, C	Enter Grades	
20 / 20, A	View Statistics	
10 / 20, F	View Event Log	10 / 20, F
20 / 20, A		20 / 20, A

<input checked="" type="checkbox"/>	Last Name ▲, First Name	Final Calculated Grade		
		Grade	Scheme	

- Here is what students will see in their grades area

Grades			
Final Calculated Grade			
Points			
58 / 75			
Grade Item	Points	Grade	Assessment