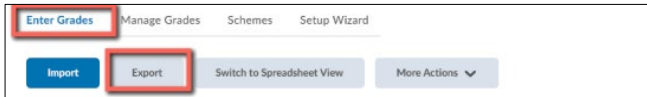




# D2L - Grades - 'Export'

*Download a copy of the grades that are available in D2L*



'Export' options available to select

- Grade Values - Points / Grade Scheme
- User Details - Last Name / First Name / Email / Group Membership etc.
- Grade Item



'Formats' options available to download - 'CSV' / 'Excel'



**How:**

- Assessments > Grades > Enter Grades > Export
- Select the options
- Select the format
- Wait for a 'Export Grades' window to open
- Click Download

Instructional  
Design